

Short-Term Stay Agreement

This Agreement is between the Host and the Guest named in the Parties section. It records the temporary accommodation to be provided and the Guest's permitted use during the agreed stay.

1. Accommodation and dates

The Host provides temporary accommodation at _____ (the "Property"). Check-in is scheduled for _____ and check-out for _____. The booking is for _____ guest(s). Other occupants or visitors must comply with applicable occupancy and building rules and any reasonable restrictions communicated by the Host before agreement.

The Host shall provide access to the agreed accommodation and the advertised or otherwise agreed basic facilities. Any included amenities, inventory, access instructions, and house rules may be recorded separately in the Details section and attached Items or photographs.

2. Price and payment

The total rental fee for the agreed stay is _____. The Parties should record any payment schedule, cleaning charge, deposit, or additional charge before signing. The Guest is not required to pay undisclosed fees merely because they appear in a later house rule. A deposit, if agreed, must be returned subject only to lawful and justified deductions.

3. Guest responsibilities

The Guest shall use the Property with reasonable care, respect neighbours and quiet hours, and comply with lawful occupancy, safety, and building rules disclosed before the stay. Parties, commercial activities, and use by unauthorised persons require the Host's approval where reasonably necessary. The Guest shall lock the Property when unattended and take reasonable care of keys and access devices.

The Guest must inform the Host promptly of damage, loss of keys, unsafe conditions, or a serious maintenance problem. The Guest must not attempt material repairs or alterations without consent, except for reasonable steps needed in an emergency to protect people or property.

4. Host responsibilities and safety

The Host must provide the accommodation in the condition agreed, with legally required safety facilities, essential services, and access for the stay. The Host shall address problems for which the Host is responsible within a reasonable time under applicable law. The Host may enter during the stay only where the law or the Guest's consent permits, subject to urgent safety situations.

5. Damage and security

The Guest may be responsible for damage caused by the Guest or people for whom the Guest is legally responsible, but not for ordinary wear or pre-existing defects. The Host should give a reasonable description and evidence of any proposed charges, taking actual repair costs and applicable law into account. No blanket charge for routine cleaning or ordinary use is created by this section.

6. Cancellation, interruption, and early departure

Cancellation, refunds, changes of dates, non-arrival, and early departure are governed by applicable law and any clear cancellation terms agreed before booking. This Agreement does not itself create a non-refundable charge or remove mandatory consumer rights. If the Property becomes materially unsuitable or unavailable without fault by the Guest, the Parties shall cooperate on a lawful remedy.

7. Check-out and return

At check-out the Guest shall leave the Property reasonably tidy, remove personal possessions, return keys as instructed, and report any outstanding damage or safety issue. The Host should inspect and account for any deposit within the period required by applicable law.

8. Nature of the stay and full agreement

This form is intended for a genuinely temporary stay. Whether local law treats an arrangement as tourist accommodation, residential tenancy, or another occupancy right depends on the facts and applicable law, not just this title. Mandatory registration, tourist-tax, safety, tenancy, and consumer rules prevail. The completed Details, Parties, Items, and photo appendices form part of this Agreement.

Details

Deposit _____

Cleaning fee _____

House rules _____

Parties

Host

Full name _____

Company name _____

Address _____

Email _____

Phone _____

Signature

Date

Guest

Full name _____

Email _____

Phone _____

Address _____

Date of birth _____

ID document type _____

ID document number _____

Signature

Date